**[Windsor 2030](http://cwnpb.org/)**

6pm Steering Group

6 November - Windsor Royal Station

**Present**: Paul Roach, George Bathurst, Sally Stevens, Robert Paddison,

**Apologies**: Rob Gramson, Roz Goldstein and Sandra Orlando

1. **Minutes**
2. **Welcome and Introductions**
3. **Minutes of the last meeting.**
4. **Matters arising :**
	1. Agreed that the draft neighbourhood plan would be left as agreed by the forum meeting.
	2. Venue has been booked for the 6 December for the forum.
	3. Better maps required for the neighbourhood - Robert to ask about improved maps of the areas. The designation line on boundary is too thick and changes may require a decision from cabinet in order to get it back to actual line.
	4. Robert to verify the boundary line and provide clarifying position.
5. **Draft Neighbourhood Plan Document**
6. SW to send Robert an e-copy of letter for initial comment.
7. Regulation 14 submission is required but need some informal feedback from the council.
8. Process for referendum
	* + Informal feedback
		+ forum feedback
		+ SEA screen required
		+ go back to the forum to agree any changes from SEA
		+ Reg 14 (pre submission) Consult for 6 weeks
		+ review any comments
		+ changes made
		+ go back to forum to agree
		+ (full submission) regulation 16
		+ RBWM submit to independent examiner for examination process to decide if it complies with National Regulations. RBWM can make representations. Back to RBWM and Jennifer decides if they accept and fit for referendum. – Referendum organised by RBWM. (3 weeks to 56 days notice) to campaign and vote. (needs 50 % plus one vote).
9. Need to have design guide as well before pre submission suggest as an appendix to the draft plan.
10. Datchet received grant for a design guide and RBWM has agreed a separate SPD to add to the BLP and Supplementary Planning Document.
11. Steering group would need to speak to Jennifer about adding to the SPD on the BLP a town design guide.
12. Possible update on conservation area review - PR to speak to Victoria Goldberg about it.
13. Statement of consultation and statement of how it meets basic conditions.
14. GB – to contact AECOM and find out who to contact and apply accordingly
15. Review process from AECOM which we could take from the government.
16. AECOM could deliver a SEA (2 months) as part of a package (funding could be funded)
17. Need to find out about if there is funding available to deliver SEA.
18. Steering group would prefer for the council to review objectively as it is local and needs people who know the area rather than an independent company.
19. Noted that even if the council may object to items in the plan. (However, steering group does not have to take that advice).
20. Any areas that have been identified in the plan will need to get landowners permission.
21. Point made that the plan and the BLP needs to have conformity. However reported back to RP that there were some areas of conflict which included Peascod Place where BLP suggested housing only and W2030 wanted mix use with a bias towards more office space.
22. SS asked if there was a need to say anything about possibly pedestrianisation of Thames street and High Street ? This may be taken up through Windsor UK group.
23. **Communications**
	1. Facebook post - on forum meeting
	2. SS having problems with posting on website GB to show SS.
	3. Post on the farmers markets
	4. SS to met with Roz Rivas about communications with W2030 and picking up tips.
	5. Teas and coffees for the forum. SW to bring over the wine.
24. **Finance** – unchanged no report Ros.
25. **AOB**
	1. SW did not attend WTF as it was cancelled
	2. Meeting of the Maidenhead Teddington Thames catchment group 10.30 at Sports able on the 8 November.
	3. Invitation to use Katie from Goldstein.
	4. Panto play in the waterloo in the castle and book through royal collection trust website.
	5. Heathrow consultation on 13 Nov, 6pm town hall maidenhead Desborough suite. – pr to send a note to Jenifer. Airspace consultation changes.
	6. Crosses corner new owners and new coloured strips have appeared. PR to speak to Victoria.
26. **Date of next meeting** 20 November
27. **End of meeting.**