**[Windsor 2030](http://cwnpb.org/)**

 Steering Group

6.30pm – Windsor Royal Shopping Centre

Wednesday 15 May 2019

**Present**: Sue Watts, Sally Steven, Paul Roach, Brian McCormack, Sandra Orlando,

**Apologies**: Roz Goldstein **Absent**: Rob Gramson, George Bathurst

1. **Welcome** to Brian from Snappy snaps
2. **Draft plan update**
	1. PR to chase up Jenifer Jackson from planning on a response
	2. Sandra suggested that letter is written confirming what the team will be doing and that if no response is received the assumption will be that RBWM accept the proposals
	3. SW met with Duncan Starkey and Dudley RBWM, and relayed the key issues facing the town centre including poor business support. An additional meeting planned including Cllr Rayner and others in the following weeks (date to be confirmed).
	4. SW reviewing the agreements around the authority councils have to support NP.
	5. Timeline. – PR to resend the November minutes it’s the process and time line.
	6. SS keen to include within the plan more emphasis on support for sustainable and ecological health of Windsor. (Pollinating plants and clean air policy). Does not have to have a specific section but rather an overarching theme throughout the entire document.
	7. Creation of a “Green and blue corridors” which were included in the West Windsor plan.
	8. PR. To chase Geoff for a template for the draft plan which can double as a power point display. ASAP
3. **Review of Peascod Quarter** - See separate sheet for comments
4. **Communication**
	1. SW received message from Paul about Windsor link railway still on the website - PR to forward location to SS for removal
	2. Access to photos
	3. Currently the position is that Dave wright is seeking additional payment for access to the photos taken on behalf of the project. Agreed that group no longer pursue this and seek to commission its own photos of the town centre. Also need to get quintessentially Windsor images Changing the guard - shop fronts, What is unique about Windsor and how it operates!
	4. Brian. – Happy to be commissioned to take photos of the Freedom Parade on Saturday and food market. BM to progress.
5. **Finance**
	1. Update on the statement of accounts provided for the team by Catrina in Riz absence.
6. **Any other business**
	1. AOB – sally away for the next meeting.
	2. SS concerned about the proposed closure of the visitor information service. SW informed group that at meeting of the visitor group councillor agreed to keep the visitor service open whilst an alternative funding model was identified and delivered. In June there will be another visitor development forum and an update of this will be provided, Agreed that the steering group should write officially to object to any proposal to close the service.
	3. Brian - Would like something more about Peascod Street, and how we fill the growing gaps in retail space and planning against having a ghost town. Need more businesses in the town centre and slow down conversions to residential. Loss of office space has hit retail and other businesses hard )coffee shops etc)
	4. SW informed Brian Some of the plan looks at the shop fronts and seeks to strengthen the councils hand in enforcement. However whilst there had been discussions about Article 4 direction nothing has come of that proposal and now might be a good time to be raise again to help prevent further loss of office space.
7. **Date of next meeting -** Wednesday 29 May
8. **Draft plan**
9. **Peascod Quarter - notes and changes**
10. Sally presented public version of this section
11. Policy P1 Peascod Quarter (pages x-x in the Policy Document)
12. At the heart of a thriving town centre is a vibrant mix of retail opportunities for chain and independent retailers, residents and services.
13. With the national dramatic change in high street landscapes it can still be expected that a Five Star Windsor can support new development.
14. The area bordered by .... has been identified in the W2030 Neighbourhood Plan as 'Peascod Quarter' and earmarked for new development with a mix of retails, residential and employment floor space, with parking, breathing new life into what is currently a run-down and shabby part of town.
15. This area currently makes poor use of space yet it includes the open area in front of the Post Office which is often used for community and public events, and is a main route to the Library and Bachelors Acre with its Play Park, water feature, public art, picnicing area, grassland and cafe.
16. Development would need to meet a set of design criteria (see below / page x)  including excellent connections to Peascod Street and the Library, enhancing pedestrian routes, accessibility and the setting and character of the Library, Chariott's Place and Bachelors Acre.
17. This policy aims to benefit Windsor by:
18. Meeting the requirement for new homes (The Borough Local Plan has earmarked this area for residential development)
19. Providing secondary retail opportunities suitable for independents
20. Providing potential start-up and incubator employment floor space
21. All within easy walking distance of public transport
22. Supporting the town economy and footfall
23. Improving the public realm in a run-down area
24. Maintaining and perhaps increasing parking
25. Creating a purpose-built community and public event open space
26. Improving the setting of the Library and bringing it into the heart of the town
27. Creating new pockets of soft landscaping to improve the ecology & environment of Windsor town centre.
28. **Main Section**
29. Inclusion of a “town Square/Events Space” - can we get images of effective event spaces
30. Set out a narrative about the space - stores, office, bank
31. Inclusion of link to the library.
32. Second line. – Destination that contributes to Windsor’s role as a town centre that has vitality and vibrancy – located on the last paragraph.
33. SO informed the group that there has been an extension on PDevelopment which needs to be considered and looked at in terms of the impact on the town centre. SO to provided further detail.
34. SW added about the work of the town partnership and the cic which has been set up to look at the supporting town centre and small businesses.