**[Windsor 2030](http://cwnpb.org/)**

Windsor Royal Shopping - Tuesday 18 July

7pm Steering Group

**Present**: Sally Stevens, Sue Watts, George Bathurst, Paul Roach,

**Apologies**: none received

1. **Minutes of the last meeting**
2. **Matters arising**
	1. GB has received a reminder from team at central government. GB has spoken to Sandra about picking up and drafting application in time for the deadline. Application does need to come back to the steering group for consideration and also input from other groups. Area Chosen Riverside.
	2. Stat for health checks on town to be forwarded to SS by PR.
3. **St Leonards Road meeting**
	1. 5.30 – 9.30pm – including a forum meeting. Send out invitation to forum members.
	2. PR to check if the forum meeting date is in the Windsor town forum minutes.
4. **Communication**
	1. SS could not get into the website. GB to check.
	2. Forum event promoted on the face book
	3. St Leonards Road business meeting planned 5.45 – 6.30pm
	4. Forum 6.30pm - 9pm
	5. GB to change poster ASAP to distribution this week.
	6. SS to speak to Cllr Shelim on the food.
5. **Forum meeting**
	1. Agenda items
		1. Confirmation of Inclusion of zone maps
		2. PR Chase up on designing a better map with higher resolution vector format.
		3. Present update on Heritage Zone application - Speak to Sandra about presenting this section PR.
		4. PR to bring pop ups.
		5. GB to design summary of main plan and then specifics on St Leonard’s road and the zone map and contact details.
		6. PR to update on Wifi - Zone and other activities in the town centre.
		7. SW to update on shopping centre news.
6. **Policy Document**
	1. GB to provide update on the policy.
	2. SBW has made some changes and needs further work. GB to chase up.
7. **Finance Update**
	1. SW has not received expenses. PR to resolve
	2. Still awaiting the final bill from SBW. But this will not be received until final amendments have been made.
8. **Any other Business**
	1. PR has left a couple of messages, but had no response from Dermot.
	2. Will agreed to bring the need for more officers for the steering group including Treasurer post.