**[Windsor 2030](http://cwnpb.org/)**

Windsor Royal Shopping - Tuesday 1 August

7pm Steering Group

**Present**: Sally Stevens, Sue Watts, George Bathurst, Paul Roach, Roz Goldstein

**Apologies**: Sandra Orlando, Cllr Shelim, Cllr Rankin, Rav Singh, Tamra Booth

1. **Minutes of the last meeting - agreed**
2. **Matters arising**
   1. SS to put some stuff on St Leonard’s road on Facebook.
   2. Cllr Rankin concerned about the number of businesses getting involved and making sure that we promote it more.
3. **St Leonards Road meeting** 
   1. Felt a very positive meeting for the St Leonards road and agreed to set up an on going group and pick up some of their separate issues. PR to arrange this.
   2. Forum meeting was not as well attended. Normally hold forums on a Thursday and this may have been the reason for low turn out plus more notice needed.
   3. SW to chase new KEC manager to attend meetings.
   4. PR confirmed that the Royal collection would like to attend next meeting and be more involved. Agreed to invite to a steering group initially and then extend invitation to the forum.
   5. PR to look at link with the barracks.
   6. All agreed to have more focus on getting people to the forum meetings generally .
   7. RG to ask some clients about joining the forum
   8. Suggested that meetings are shorter and punchier to keep attention and interest
   9. Date of the next forum – 14 Sept. venue to be confirmed. (PR has confirmed Windsor and Eton Brewery)
   10. SS to put date on the website.
   11. Seek to host other sub group meetings at Vansittart Trading and Arches extend invitation to Pub watch members.
4. **Heritage zone** 
   1. Deadline is the 10 August
   2. Pencilled in meeting on the 8 August 6.30pm. PR to email Sandra to see if a draft could be ready.
   3. Next steering group meeting for 5 September. Extend invitation Royal Collection.
   4. Forum meeting pencilled in for the 14 September.
   5. Need to have a response on some of the suggestions made at the last forum on the next meeting.
   6. PR to forward Christmas dates to SS.
5. **Policy Document**
   1. Email update received from sarah and GB to respond**.**
6. **Communication**
   1. Very busy on Facebook since the meeting.
   2. PR – to complete minutes this week from forum meeting.
   3. St Leonards Road Facebook site which Gary Heggit was happy. However it would need moderating. SS to communicate to Gary on use of FB page.
   4. SS has created a new FB page called St Leonards Road Village.
7. **Forum meeting**
   1. PR to write to thank you to the Arts Centre for their help and support**.**
8. **Finance Update**
   1. Bank statement presented
   2. Receipt from Sally for 17.97 received and to be refunded.
   3. Receipt for the bar bill from PR to be refunded.
   4. Roz to chase Catrina about possibly taking up role of treasurer..
   5. George Website invoice. For annual fee and secure website. Approved. £420.00.
   6. PR to chase up Dave wright on access to the flicker account.
9. **Any other Business**
   1. Letter to Dermot to be re written and sent out.