

WINDSOR 2030

Steering Group Meeting
3 November ,

Present: Ian Jones, Paul Roach, Phil McMichael, Sally Stevens, Ian Church, cllr shelim, George Bathurst, sue watt

Apologies: Laura Rheiter , Sue Watt , Martin Miranda, Dermot

1. **Welcome and introduction**
2. **Apologies - as above**
3. **Minute of the last meetings.**
 - a. Amendment section AOB delete repeated word
4. **Matters Arising**
 - a. PR to update constitution on the Steering group amendments on section 5
 - b. Feedback - need to be filtered and included on the website. GB to undertake
 - c. PR to send out another request to businesses.
 - d. Guildhall not available for the 26 November speak to Sonir about confirming Avanti – PR

Updates

- e. IC reported that a new timetable has been put forward. Due to issues on what was to be consulted and RBWM will go to a straight 1st draft consultation which will take place in April 2016 with a date to submit in sept 2016
- f. Housing allocation update strategic housing market indicated that there is not enough land to fulfil the current housing allocations. Maidenhead currently being looked at being main provider of additional housing
- g. Concern that the issues of housing allocation in neighbouring plans not being delivered could have a negative impact on W2030.
- h. IC confirmed that green belt in West Windsor had been ruled out in the next consultation document.
- i. IC indicated that the central neighbourhood group may be looking to draft their neighbourhood plan so this may provide an opportunity to look at housing options in that document.
- j. PM requested that if the borough be looking to review the housing allocation in the west side of the borough the W2030 would like to be involved as it will have an impact on w2030 area and the road network.
- k. Permitted Rights issues - since change in government policy to make PD a permanent policy. Group agreed that we needed to investigate fully the provision which could establish an article 4 notice for the town centre.
- l. IC to forward information on developed properties by the end of November to prepare a paper to consider.

- m. Feedback on workshop at the town hall.
- n. Examiner attended and gave some good advice and suggested groups look at the following websites
- o. www.pas.co.uk/neighbourhoodplanning.co.uk
- p. www.ourneighbourhoodplanning.org.uk/resources
- q. GB provided a draft of history statement provided from by David Lewis. GB to circulate for comment. SS offered to Sub editor final document.
- r. Summary of all feedback received has been put into feedback sheet and will be circulated to the group. PR to check all email responses and send to GB to include (currently received 6 emails)
- s. Q&A questions from the meeting should be included in the feedback - PR to forward all email and comments.
- t. Video on facebook page need to go through it to cover all of the comments made.
- u. IJ – end of the week to go through the video and send details to PR.
- v. GB suggested that the comments are listed first without comments and then when completed add in the responses afterwards.

5. Policy

- a. Time Table for plans has been published and agreed for this to go on our w2030 one website. GB to put on the website – PR to remind GB at weekly meeting

6. Communications

- a. Suggest a draft communications timeline . SS has drafted document that will be circulated and that group can match with the main time line.
- b. Noted that at recent event that stalls used to with information boards which were not manned but gave people an opportunity.
- c. Use of existing events that could be used - Christmas events, New year events where there are stalls and people are browsing – KEC, Food Market and farmers Market.
- d. SS to go through with DW and PM in the next week. SS, DW and PM to progress
- e. Need to look at all neighbourhood plans in Eton, Old Windsor and Eton. (get evidence)
- f. Look at specific events with EBC for students and at getting residents.
- g. SS to forward electronic copy of comments cards for printing.
- h. SW and IJ to look at incentive to encourage participation.
- i. Agreed to have a permanent stand in the coffee shop.
- j. IC happy to look at any questions put forward.

7. Finance

- a. **No change in budget**

8. AOB

- a. Quote received from draft planning work from Sarah.

- b. PR to follow up on email to DW about having a shortlist to be presented on the 3 November to invite to tender for the forum meeting in November 26.
- c. DW agenda for next meeting will be
- d. Appointment of Policy Writer
- e. IC happy to vet any proposers in advance of appointment.
- f. IC - to find out cabinet decision about the boundary around east berks college and refine boundary lines. IC to look at the cabinet paper which agreed the final line.
- g. SS asked if there was a map of all the neighbourhood plan areas. IC to look at providing a map with all neighbourhoods

Staffing changes

- a. New borough planning manager - Jennifer Jackson
- b. Peter Learner is leaving this week – no replacement at the moment.
- c. Borough Local Plan Leader – Robert Padderson

9. Next meeting November 17.

Steering group meeting dates

November 17

December 2 and 15

Forum group meeting dates - Guildhall TBC

Nov 26

Dec 30 TBC