**[Windsor 2030](http://cwnpb.org/)**

FORUM MINUTES

York House , Sheet Street , Windsor

Thursday 27 April

7.30pm

**Attendance:** Paul Roach, Cllr Shelim, Roz Goldstein, Jane Carter, George Bathurst , Sue Watts, Sandra Orlando, Stephen le bras, Phil McMichael, Susy Shearer, John Bastow, Sally Stevens, Dermot Whelan,

**Apologies:** Tamra Booth, Claire Milne, Cllr Rankin, Ian Jones, Louise Hayward, Trudy Daniel, Geoff Knapp, Robert Paddison,

1. **Welcome and Introduction**
2. **Officer Appointments**
   1. Ian Jones has decided to step down from position of treasurer (but not from the forum). Forum and Steering group noted that they were extremely grateful for the support of Ian Jones and his management of the W2030 accounts.
   2. Chair requested for a volunteer to take up the role of treasurer from the group.
   3. Motion put to forum (DW). “if there no volunteers came forward, the steering group have delegated authority to take on the management of the accounts directly. Seconded (SW) All in agreement.
3. Update on Plan - George Bath Hurst
   1. GB provided a summary of the comments collected from the last forum meeting (See attached). Noted that the majority of comments were anonymised and agreed.
   2. Plan had been distributed to all of those attending the meeting.
   3. Key focus of the plan remains
      1. Conservation, Economic growth and five star Windsor
      2. Plan needs to set high standard.
      3. Design manual seeks to strengthen currently policy - “shall” rather than “would like to”
      4. Emphasis on loss of office space.
      5. Transport - move WLR to the project section of the document.
   4. Housing - This needs further work and Riverside are could provide an opportunity to deliver on this.
   5. St Leonards - whilst some work has gone into tidying this area up still scope for support local independents
   6. Victoria Barracks – late additional but recently received information could provide another opportunity for development.
   7. Independent survey currently being carried out in Peascod Street in May and forum will receive results from this and it focuses on retail.
   8. Note to forum members was that plan is still available for people to comments
4. **Question and Answers**
   1. JB - Maps presented at the last forum meeting showing areas of develop, Were they still going to be included in final plan? Ans: GB - confirmed they will be included.
   2. JC – confused by the layout of the town centre policy, Night Time economy , TC1 and primary and secondary frontages. Ans: GB - Maybe a formatting issue but agreed to review and changes
   3. SLBras – Housing in H1, Concerned over the lack of affordable housing (AH) in the policy and the general concern about this in the town centre for both young and old people.
   4. SS – has the question been asked of local people about affordable housing.
   5. DW - Whilst that specific question has not been asked there is concern over the technical evidence that would be required to ensure that it was not over turned. Also there are numerous definitions of affordable housing and the make-up.
   6. Lengthy discussion took place about the merits of designating areas that could be used for affordable housing and or creation of a specific policy for AH.
   7. DW – There is a difficultly in trying to apply principles/creating affordable housing policy which is some NP’s have later been challenged on legally. Need to have strong evidential data about the type and format of housing for such a policy which we do not have and the something which may be outside the remit of the NP. Currently the plan indicates that we would support RBWM policy on AH but Happy to explore options if the group felt it needed further attention.
   8. Group in agreement that there is a need for AH but needs to be further investigated to see how this could be delivered in a way that could be over turned legally.
   9. WNP currently has a request out for help in developing an affordable housing policy – 14 volunteers have come forward.
   10. JB - does the term affordable housing appear in the documents. DW - if it did not then it should be included.
   11. GB - suggested looking at riverside development as a possible area to try and secure affordable housing option.
   12. GB - Concern that the trigger for building AH is possibly too low and this should be reflected in the policy.
   13. Concern that the housing associations do not think small development or up to 10 units is sustainable.
   14. DW agreed that group should seek to engage more with Radian about their long term policy and their view of minimum numbers that they require for development and sustainability.
5. **Minutes of the last meeting and matters arising** 
   1. Sue Watts confirmed attendance at the meeting.
6. **Financial Update** 
   1. PR gave update on financial report provided by IJ, confirmed that current balance in the accounts stand at £10,365.00 outstanding bills include final payment to SBW and refreshment costs from Cinnamon Café for the last forum.
   2. Confirmed signature not necessary an issue as the account allow direct debit payments.
7. **Communications Update** 
   1. Recent article produced in the W Observer
   2. Responding to people on the website may still.
   3. JC reported that still concern that people may not be getting a response. JC raised a question on 21 March. But only got a response to it from email directly to PR who responded.
   4. SS confirmed that auto reply was not engaged on the website as steering group have committed to responding directly in person when contacted and there had been no indication of people contacting the group via the website whom had not had a response.
   5. SO raised concern about the engaging more businesses about the plan. SS confirmed that once final plan completed there will be wider publicity to engage more people.
8. **Any other Business**
   1. JB reported for the WNP regulation 14 has been triggered and now seeking to trigger regulation 15 which there were not going to do until the BLP was produced. However due to general election this will be delayed.
   2. GB - expected that the W2030 will be triggering their regulation 14 sometime after June 8
   3. RG – runs a business in town centre and very interested and gathering and listening. PR will catch up separately with RG. RG offered use of her conference room for meetings.
   4. SO – keen to push the community engagement from others that we need to get good evidence from
   5. SS felt that the farmers market was a good opportunity to engage local people.
   6. SW repeated the need to get more volunteers to ease the burden on others in the steering group.
   7. Discussion about the support from SS. Group acknowledged that support would be to include SS to the group as a supporter.
9. **Date of next meeting** 
   1. 6 July - Provisionally booked in at the Guildhall - Ros Goldstein kindly offered their conference room if only for 15 people. TBC if this is going to be a Public meeting in which case Guildhall would be the best place.
10. Meeting finished at 8.31pm