

WINDSOR 2030

Steering Group Meeting
18 November 2015

Present: Cllr Bateson, Cllr Bathurst, Laura Rhieter, Dermot Whelan, Ian Jones, Paul Roach, Sally Stevens, Robert Paddison,

Apologies: Phil McMichael, Cllr Shelim, Martin Miranda, Ian Church

Welcome and introduction

Minutes of the last meeting

- a. group asked people to review and go back to PR with any changes. PR received amendments from IC
- b. Requested that minutes focus on actions only. PR agreed but explained that some actions do need some context/commentary to explain action.

Policy Writer

- a. DW outlined current proposal which he felt was good and well put together.
- b. DW to refine proposal in order to take forward to forum before 19 november.
- c. DW keep open invitation until next week. Any additional proposals come in these will be discussed via email deadline Friday 20 Nov.
- d. Unless no other proposals steering group agreed to accept tender.
- e. "Terms of business" quite extensive and request for support from the RBWM. GB to speak to Sean at RBWM regarding advice. DW to forward documents to GB.
- f. DW has received draft of WNF. All members asked to feedback within the 5 days.
- g. GB to pull together comments for forum on the 26th.
- h. Maps – Steering group need to draft new detailed map to deal with anomalies/revisions ie. EBC and Trinity Yard. IJ and DW to redo map by Friday 20 November. PR to contact Simon miles for the overlays of the NP boundary.
- i. PR to find out when next meeting are for Datchet, Eton and Old Windsor and arrange meeting with DW.

Communications

- a. SS presented document for communication opportunities for the plan.
- b. LR to forward relevant organisations that will need to be contacted pre submission – 26 November.
- c. IJ present feedback form. IJ to amended to include prize draw and return slip.
- d. IJ to produce material for stand.
- e. Trial it at Ice Rink Gala night
- f. GB to redraft postcard and get printed A5 landscape.
- g. IJ to source FM hamper.
- h. Photo, Map, 5 bullet points, call to action – IJ and DW 20 November.

- i. Website/facebook/twitter/email – GB to add SS to account and access to all. GB to recirculate password.
- j. Refresh website in terms photos and context. GB to undertake.
- k. SS to send PR quote to add to emails encouraging people to link in and facebook/twitter.
- l. IJ – to send out tenders for designs for new logo by 20 November.

Finance – no change. GB to chase up history guide.

Any other Business – send a card to Sue.

- a. Metro bank have a free to use meeting room. – IJ to find out.
- b. Date of forum - needs to be circulated.
- c. Health check service for plans can be used £1500.00.

Date if Next Meeting - 2 December - MM last meeting.